

# BOARD OF PUBLIC WORKS

## *Vision*

The Board of Public Works exists to improve the quality of life of the customers we serve.

## *Mission*

We are dedicated to providing our current and future customers with utility and other value added services in a safe, reliable, and economical manner consistent with sustainable growth, community involvement, and environmental stewardship.

## **Regular Meeting**

**May 22, 2019**

**12:00pm Noon**

**Lewes BPW Up-Stairs**

**107 Franklin Ave.**

## **Agenda**

1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

### Board Members

*D. Preston Lee, P.E.*

*Jack Lesher*

*A. Thomas Owen*

*Robert J. Kennedy, III*

*Thomas Panetta*

### Ex-Officio Members

*Theodore Becker, Mayor*

*Darrin Gordon, General Manager*

*Michael Hoffman, Legal Counsel*

3. REVISIONS AND/OR DELETIONS TO THE AGENDA

4. CONSENT AGENDA

- a) Receive the White Marsh Environmental Systems, Inc. Report
- b) Receive Vice-President Report
- c) Receive Secretary Report, approval of minutes dated April 24, 2019
- d) Receive Treasurer Report
- e) Receive Asst. Treasurer Report

5. Receive the Presidents Report

6. Receive the General Managers Report

7. ELECTION OF DIRECTORS OF THE BOARD AND THE APPOINTMENT OF PRINCIPALS TO THE DIVISIONS.

(D. Preston Lee, P.E., President)

### Current

a) President -

b) Vice President -

c) Secretary -

d) Treasurer -

e) Asst. Treasurer -

*Current* D. Preston Lee, P.E.

*Current* A. Thomas Owen

*Current* Robert J. Kennedy III

*Current* Jack Lesher

*Current* Thomas Panetta

### Elected

Proposed: \_\_\_\_\_

Proposed: \_\_\_\_\_

Proposed: \_\_\_\_\_

Proposed: \_\_\_\_\_

Proposed: \_\_\_\_\_

### PRESENTATIONS

none

OLD BUSINESS

8. Policy on impact fees implementation- deliverable June meeting.
9. By-Laws workshop scheduled June 26, 2019- 3:00 p.m..
10. Open forum/general discussion for the 2019- 2023 Capital Budget acceptance with full edits from review.  
INFORMATION/DISCUSSION/ACTION (D. Gordon)

NEW BUSINESS

11. Open forum/general discussion accepting the professional services contract of NISC for the BPW business management System. INFORMATION/DISCUSSION/ACTION (D. Gordon, A. Calaman)
12. Open forum/general discussion for consideration of waiver of pre-annexation agreement and the requirement to connect to BPW water and sewer for property tax parcel 335-8.00-9.00, New Road and Captains Circle.  
INFORMATION/DISCUSSION/ACTION (D. Gordon)
13. Open forum/general discussion Nationwide/UBS defined benefits review. INFORMATION/DISCUSSION/ACTION (D. Gordon)
14. Open forum/general discussion for the creation of a defined benefits management/investment policy.  
INFORMATION/DISCUSSION/ACTION (D. Gordon)
15. Open forum/general discussion for the use of BPW communications to benefit non-profits.  
INFORMATION/DISCUSSION/ACTION (D. Gordon)

16. MEETINGS ATTENDED BY BOARD MEMBERS OR STAFF.

17. CALL TO THE PUBLIC:

*Members of the public wishing to address the Board on matters not listed on the agenda should make their request known at this time. Time permitting; each presentation will be given approximately three (3) minutes. No action or Board discussion will result from public comments on matters not listed on the agenda; however, the Board President may ask staff to review a matter and individual members of the Board may ask that a matter be put on a future agenda.*

18. CALL TO THE PRESS

19. EXECUTIVE SESSIONS

*Executive Session discussing employee and staff matters and a Strategic session involving legal advice or opinion from attorney-at-law where an open meeting could have adverse effect on the position of the public body, with respect to potential litigation and negotiation of contracts. 29 Del C § 10004 (b) (4). INFORMATION/DISCUSSION/ACTION*

20. RETURN TO OPEN SESSION

21. OPEN FORUM/GENERAL DISCUSSION AND/OR ACTION ON ANY ITEM FROM THE EXECUTIVE SESSION.

22. ADJOURNMENT

*The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items including Executive Sessions that may arise prior to and at the time of the meeting.*

**THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.**  
*Persons with disabilities requiring special accommodations, please contact the business office at 645-6228.*

**Posted: May 15, 2019 3:30PM**